



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
SEPTEMBER 26, 2016

Supervisors present: Doebler, Hass, Hiller, Maloney & Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others Present: Jon Bogart, PE Bogart, Pederson & Associates

Chairman Hass called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda. Maloney/Pool unanimous to approve the Regular Meeting Agenda.

1.3 Approve Consent Agenda: Doebler/Hiller unanimous to approve Consent Agenda as follows: **Item A)** August 22, 2016 Regular Board Meeting Minutes; **Item B)** September 14, 2016 Special Meeting Minutes.

1.4 Sheriff's Report: Sergeant Zawacki reported there were 191 calls for service in August; the calls included 4 theft, 2 property damage, and 49 traffic stops, the remainder of the calls were for various reasons. Zawacki addressed the concern about street sign theft, stating that sign theft has increased around the area. Patrol officers are aware of the problem. There were no other concerns for Livonia Township.

1.5 Fire Report: Chief Maloney provided August calls for service: 4 medical assist, 2 gas leak, 3 motor vehicle personal injury accident, 1 cancelled en route, 1 fire alarm, 1 arcing/down power line, 1 vehicle fire, 1 residential garage fire (Baldwin). Chief Maloney also reported: The Annual Dance and Open House was a success; Fire Prevention Week starts October 10 – daycare providers may call the fire department if they would like to participate; Zimmerman/Livonia Youth Day went well, thank you to all who helped out; the department had a successful training day at the Sherburne Wildlife Refuge with Koch Pipeline; Maloney suggested that the Town Board have Sgt. Wilson arrange an EOC (Emergency Operations Center) training. Hass thanked the Zimmerman Fire Department Relief Organization for participating in the Zimmerman Livonia Youth Day.

1.6 Engineering Updates: 112th St Phase 2) the project was not completed by the September 20th substantial completion date, they are now working with liquidated damages. Substantial completion is expected by the end of the day tomorrow.

1.7 Sherburne County Engineer – Andrew Witter: Mr. Witter, the new Sherburne County Public Works Director and Engineer was present to introduce himself and discuss the 112th Street project. Mr. Witter gave a brief history of his experience as an engineer with Anoka County. He expressed his desire to learn about and work with the Township on future projects. Discussion followed about the 112th Street project and the delays in construction as well as additional charges from a subcontractor that were questioned. Included in this charge was approximately \$3,000.00 for rock that was required and deemed an acceptable charge. The term “substantial completion” was explained as the time when the majority of the work is done, though warranty work and minor finishing tasks may be pending. “Final completion” is when the entire project is done. Hiller/Pool unanimous to authorize Township Engineer Bogart to negotiate with Sherburne County Engineer Witter the amount to be paid on the additional charges submitted by the sub-contractor considering the liquidated damages that will be charged to the contractor. The maximum payment the Township would agree to pay would be \$3,000.00. Discussion followed about the Sherburne County Road projects in the area including County Road 19 and County Road 4 and the turn lanes and cut through areas on Highway 169.

1.8 Road Report – Maintenance Coordinator Berghuis reported: the paint sprayer and post puller have been picked up , Kelly built a cart for the sprayer; the center island cul-de-sacs have all been mowed and cleaned up. Several are maintained by the neighborhood residents; 10 loads of gravel were spread on the Lake Fremont Minimum Maintenance Road; fall ditch mowing is in progress; a washout on 112th St was repaired; fenders were put on 2 plow trucks; granite was spread on several areas on the Sugarbush trails; update on the Acorn Ridge property with trees and dirt in the right of way from the homeowners construction project – no change.

1.9 Planning Commission Report – Spencer: The PAC met on September 15, 2016 and recommended the following items for approval by the County Board of Commissioners: Request for a conditional use permit to construct a cellular



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tower, Big Lake Township; Request for an amendment to rezone from industrial to commercial district, Haven Township; Request for an interim use permit to sell recreational vehicles, Haven Township. The following was tabled and the public hearing recessed to the October meeting: Request to amend existing IUP #54271 Document #820029 to construct and operate a solar farm by amending the construction phase locations for the solar project by moving phase 1 from the north end to the south end of the property, Big Lake Township.

2.1 Damage from Runoff Repair Request: Michael Heying, 25655 100th St, present to request repairs from damage caused by water runoff from the road. Heying presented photos showing erosion by his building and a retaining wall. Heying stated that there had been a “gutter” built into the road that prevented the water from running across his driveway, but it had been removed by snow plowing. Berghuis stated that upon request by Heying earlier this summer an extension of tar “curbing” was applied, but the original low tar curbing (gutter) is still in place between the road and the driveway. This was visible on the projected photo. Discussion about possible solutions given the difficult drainage, two hills drain to this area, very small lots with no obvious way to re-direct water without negatively impacting another property, drainage restrictions to protect the lake, and potential prohibitive cost to solutions. Bogart, Hass and Pool to meet at the property to try to arrive at a workable solution. Heying gave verbal permission for Bogart, Hass and Pool to go on his property for the purpose of viewing the damage, water runoff path, and to find a solution. Hammre to send a letter of consent to Heying for his signature.

2.2 Road Striping Quotes Approval: two quotes were received for the Livonia Township 2016 Road Striping Project as follows: Traffic Marking service, Inc. submitted a quote for \$5,664.00 and AAA Striping Service Co. submitted a quote for \$5,176.40. Doeblner/Maloney unanimous to accept the quote from AAA Striping Service Co.

2.3 Road Standard: continuing discussion about an alternate road standard for special cases such as environmental or scenic roads. Safety is a concern, balancing safety for vehicles as well as pedestrians and bicyclists and the influence our current standard has on perceived safe speeds and excessive speed. Bogart spoke of the current road standards and the need for the downslope and floor of the ditch to remain free of trees and shrubs for snow removal, drainage and to preserve the road bed. Guard rails were discussed as a possible addition where needed for safety in scenic or environmentally sensitive areas. Bogart and the Board to meet October 13th on 239th Ave, which is on the schedule for reconstruction, for the purpose of observing first hand alternatives to the current road standard on a scenic road.

3. Open Forum: No one was present for Open Forum

4.1 Clerk Treasurers Report: Hammre reported items of interest during the past month include: Hammre attended the Sherburne County Parks, Trails and Healthy Living Meeting; Berghuis and Hammre helped out at Youth Day; the office has been preparing for the General Election; the new copier is arriving tomorrow.

4.2 Approve payment of claims and transfer funds: Hass/Maloney unanimous to approve payment of claims, including payroll, as submitted and to transfer \$74,000.00 from savings to checking to cover claim numbers 7777–7815, check numbers 17447-17492 and Electronic Fund Transfers (EFT) #171-173 (September) Federal, State & PERA withholding tax.

4.3 Supervisor Reports: Hiller – no report; Maloney – no report; Pool – thank you to everyone who helped at Youth Day; Doeblner –no report; Hass – Fire Board report, properties and financing options are being explored for a new Zimmerman Fire Station; Youth Day costs will be split between Livonia Township, The City of Zimmerman, and the Zimmerman Fire Department Relief Association. The Youth Day event was a success with area teams and families enjoying an evening of games and free food.

5.1 SCAT Meeting Attendance: the SCAT meeting is October 19th at the Sherburne History Center. An RSVP will be required for those attending the dinner portion.

5.2 Sale of Tax Forfeited Land – Sherburne County 2016 list of tax forfeited land in Livonia Township, 2 parcels will be sold. Hass/Poll unanimous to decline interest in the Township purchasing either parcel as they would not benefit the residents of Livonia Township.

5.3 Update on Hunter Lake Driveway/Sand issue – the homeowner has altered the driveway so that sand is no longer deposited on the road during rain events.



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5.4 Snow Plowing Charge on Unaccepted Roads: the Roads in the Woods of Lake Fremont 2nd Addition have been completed and gone through a winter season. Hass/Doebler unanimous to authorize Hammre to contact the County Attorney for a legal opinion on snow plowing charges and remaining funds.

Doebler/Maloney unanimous to adjourn meeting at 9:00 pm.

Approved this 24th day of October 2016.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer