



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
JUNE 27, 2016

Supervisors present: Doeblner, Hewitt, Maloney, Pool and Hass.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Chairman Hewitt called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda. Hass/Doeblner unanimous to approve the Regular Meeting Agenda.

1.3 Approve Consent Agenda: Pool/Maloney unanimous to approve Consent Agenda as follows: **Item A)** May 23, 2016 Regular Board Meeting Minutes; **Item B)** Change in Account Authorization - Windstream.

1.4 Sheriff's Report: Sergeant Wilson Reported there were 197 calls for service in May; 60 of the calls were traffic stops, the remainder of the calls for various reasons. Wilson also reported that the stop sign that was stolen from the Lake Fremont Minimum Maintenance Road has been recovered, and the individuals responsible have been charged. Hass inquired about the ATVs that had been traveling on the Girl Scout Camp road/trail. Wilson stated that patrol is monitoring the access points to the road/trail.

1.5 Fire Report: Chief Maloney provided May calls for service: 10 medical assist, 2 gas leak, 5 motor vehicle personal injury accident, 1 search for missing person, 2 grass fire. Chief Maloney also reported that the Fire Department Golf Tournament went well with over 100 participants; on July 5th the fire fighters will attend water rescue training; the 6 new recruits graduated from Fire 1 and Fire 2, they will continue training in the fall.

1.6 Engineering Updates: 112th St Phase 2, reconstruction, will begin next week; 112th St Phase 1 – the second lift of bituminous has been applied; 273rd Fog Seal will be applied this week, a cosmetic repair to a gouge that occurred during the application of the second lift in 2015. Discussion about the possible impact of the gouge to the structure of the road; 239th Ave - continuing to prepare for future reconstruction, discussion about need for ditch work and road designation. The Board directed Bogart to look into road standard requirements and liabilities.

1.7 Road Report - Maintenance Coordinator Berghuis reported activities for the month include: continuing to mow ditches; the roads in The Woodlands of Livonia have been repaired with the exception of one location that was missed, the contractor has been notified and will be finishing the repair this week; crack seal of 10 miles of Township road has been completed by SealTech, Inc.; 2 semi loads of recycled tar has been applied to 253rd Ave (Memorial Road) to fill in low areas; Truck #35 is in for suspension and exhaust repair; Grams road is in good shape.

1.8 Planning Commission Report – Spencer: the Planning Commission Meeting scheduled for June 16, 2016 was cancelled.

Open Forum (moved to earlier position in agenda at the request of Manthei): Doug Manthei present to address the Board with a concern about the stop sign located at the intersection of 112th St and County Road 19. Manthei explained that his father was involved in a car accident in this location and asked that trees be trimmed back more to improve the sight line to the stop sign. Discussion followed about additional strategies to make the intersection more obvious including pavement painting and solar powered lighted stop signs. The stop sign belongs to Sherburne County as it is controlling a County Road. Township maintenance will trim trees where they can to improve the sight line.

2.1 Approval for Chip Seal Quotes – Two quotes were received for approximately 3 miles of chip seal as follows: Pearson Bros, Inc. \$51,350.00; Allied Blacktop Company \$49,404.73. Hass/Pool unanimous to accept apparent low quote of \$49,404.73 to Allied Blacktop Company with verification of chips used and engineer approval.

2.2 Request for CUP for Personal Storage Structure – Carlson: the request was withdrawn, to be rescheduled at a later date.



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2.3 269th Ave Signage and Striping: request from resident to install signage or solid line road striping on 269th Ave at location of farm field where farm equipment access is in a poor sight line area. Hass/Doebler unanimous to approve signage to alert drivers to field access and farm equipment activity on 269th Ave near farm field.

2.4 112th St Second Driveway: a second driveway has been installed at 23655 112th Street. No approval for a second driveway or driveway permit was obtained. Hass and Pool to go to site to explain the requirements with the homeowners. Hammre to prepare letter of explanation and driveway permit documents.

3.0 OPEN FORUM – moved to earlier position on agenda

4.1 Clerk Treasurers Report: Hammre reported items of interest during the past month include: Hass, Fiedler and Hammre attended the Couri & Ruppe Legal Seminar on June 2; Maloney, Fiedler and Hammre attended MAT Summer Short Course on June 20, Prairie seeding was done on the 8 acre field in Sugarbush North on June 24; Online training for Election Judges has begun; Hammre attended the Sherburne County Park, Trail and Active Living meeting on June 16.

4.2 Approve payment of claims and transfer funds: Hass/Hewitt unanimous to approve payment of claims, including payroll, as submitted and to transfer \$80,000.00 from savings to checking to cover claim numbers 7686 –7723, check numbers 17314-17360 and Electronic Fund Transfers (EFT) #162-164 (June) Federal, State & PERA withholding tax.

4.3 Supervisor Reports: Hass – resident requested Township signs on roads entering into Township. Staff has submitted design for quote – waiting for response. Maloney – recommended installing plastic fenders on the backs of the plow trucks that don't already have them to protect from salt damage. Berghuis to look into cost. Pool – no report; Doebler – no report; Hewitt – no report.

5.1 Rescind Weight Restrictions – Board unanimous by roll call to rescind the temporary weight restrictions placed on the roads within the plat of Woods @ Lake Fremont 2nd Addition during road construction. Board unanimous by roll call to rescind the temporary weight restrictions placed on 273rd Ave between HWY 169 and 128th Street during road construction.

5.2 Orrock Township Road Repair Reimbursement – Board unanimous by roll call to accept the reimbursement check from Orrock Township for the cost of road repair on 142nd Street and 233rd Ave in Section 31. The Board directed Hammre to send Orrock Township a letter of thanks for the reimbursement.

5.3 December meeting date – Hass/Pool unanimous to change the December 26, 2016 Regular Board Meeting date from December 26, 2016 to December 19, 2016 due to December 26, 2016 falling on a legal holiday.

5.4 Fire District Building – update on the search for property to locate a future Station 1 (City of Zimmerman) fire building and potential funding options.

Hass/Pool unanimous to adjourn the meeting at 8:57 pm.

Approved this 25th day of July 2016.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer