



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
SEPTEMBER 23, 2013

Supervisors Hass, Hewitt, Manthei and Sherper were present; Supervisor Doebler was absent

Staff present: Clerk/Treasurer Lila Spencer, Deputy Clerk/Treasurer Rose Olson and Maintenance Coordinator Jim Spencer

Others present: Jon Bogart, P.E. Town Engineer with Bogart, Pederson & Assoc., Inc.

Chairman Hewitt called the meeting to order at 7:00 p.m.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Add Item 5.3 - County Association of Townships Annual Meeting. Hass/Manthei unanimous to approve agenda as amended.

1.3 Approve Consent Agenda: Add Item B, Use of the Town Hall Facility. Manthei/Sherper unanimous to approve Consent Agenda as amended: A) August 26, 2013 Regular Board Minutes and Item B) Use of the Town Hall Facility by Sherburne Surefooted Riders for meetings.

1.4 Sheriff's Report: Sgt Wilson reported there were 168 calls for service in August; 60 of the calls were traffic stops, 20 related to suspicious vehicles. There is an increase in car/deer collisions. The Sheriff's Department new non-emergency number is now in affect – 763 765-3500. If there is an emergency and when in doubt call 9-1-1.

1.5 Fire Report: Chief Maloney provided August calls for service: 3 medical assists, 2 motor vehicle personal injury accidents, 1 search for missing person, 1 arching/down power line, 3 grass fires, 1 vehicle fire and 1 outside rubbish fire. The open house and dance were a success.

1.6 Discussion regarding Girl Scout Road gating and interior access: Paul Thorne with the Girl Scout organization was present to partake in the discussion. Fire Chief Maloney also provided input. Thorne reported they are working on their internal roads. The road leading up to the parking area and including the parking area have been tarred. Hass/Sherper unanimous to have the parking area striped; to be paid from the Park Fund. Hass/Manthei unanimous to have a 16 foot gate installed on the road with posts set on either side 2 feet apart. Signage will be placed indicating road closed to motorized traffic along with a sign indicating hours for parking. Township will be responsible for snow removal up to and including the parking area; the Girl Scouts will maintain interior roads.

1.7 Road report: Maintenance Coordinator Spencer reported truck 31 was sold at auction. Informed the Board the process of driving posts for signage moves along faster and safer with use of the crane. Cross conveyer work is being done where needed. Sugarbush Park will be mowed along with removal of any downed branches, etc. All gravel roads have been graded.

2.1 Request for CUP for farm related business – sod installation: Robert Nichols was present for the request. Hass/Sherper unanimous to recommend approval with amendment to County Staff recommendations: No. 2 – days and hours of operation for the farm related business – sod installation shall be Monday-Saturday 7 a.m. to 7 p.m. No. 6 – delete; Nichols is installing a holding tank that will be pumped on a regular basis. Trusses and broken pallets be moved to an area closer to the existing building and be put under cover with stated deadline of January 1, 2015 to use or properly dispose of.

2.2 Request for variance in setback from the ordinary high water level: Marilyn Van Patten was present to request a 17 foot variance in setback from the ordinary high water level of West Hunter Lake for a septic system upgrade. Required setback from the OHWL of a natural environment lake is 150 feet. The septic system will be 133 feet from the OHWL. Hewitt/Sherper unanimous to recommend request be approved.

2.3 Second driveway accesses: Sherper/Manthei unanimous to amend language in the Driveway Access Permit and in the Waiver from Permit for Access to Township Roads to state no more than one driveway access to the primary building and accessory buildings is allowed.



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2.4 Equipment sharing with neighboring township: Manthei reported he and Hass met with Baldwin Township. A committee of 4 – Hass and Manthei from Livonia and 2 from Baldwin - was formed to further discuss sharing of Livonia Township equipment for grading of Baldwin gravel roads.

2.5 Discussion regarding plan for development of the West Hunter Lake Lot: The lot was purchased for Township and public use. Hass/Sherper unanimous to have Maintenance Coordinator Spencer meet with the Park Board for recommendation to the Town Board.

2.6 Engineering: a) **2013 road improvement update** – the 112th Street project is near completion, the 2nd lift of bituminous is on 277th Avenue and Lake Fremont Restoration was completed. b) **2014 road project update:** 273rd Avenue has been surveyed; the design will be done shortly. Hass asked about the driveway on 273rd Avenue at 128th Street; Bogart will go to the site to make recommendation.

3 Open Forum. Rich Wigen, Town resident was present to request a guardrail be placed on the east side of 112th Street just north of 269th Avenue. Bogart will look at options and make recommendation to the Board in October.

4.1 Approve payment of claims and transfers: Hass/Sherper unanimous to approve payment of claims, including payroll as submitted, for payment of utility and interest bearing bills received after claim deadline and to transfer \$563,000.00 from savings to checking to cover claim numbers 6410-6438 check numbers 15775-15808 and Electronic Fund Transfers (EFT) #000052-54 (Sept Fed & State withholding tax & PERA).

4.2 Supervisor reports: Hass reported the dedication of the field lighting will take place soon. Language is being drafted for the dedication plaque. Board again suggested the year of dedication be included on the plaque. Sherper attended the Couri-Ruppe legal seminar and the Annual Township District Meeting in Cambridge. There were no other reports.

5.1 Town comment in support of the Sherburne County DNR Trail Legacy Grant. Hass/Sherper unanimous to offer Livonia Townships support to the County in obtaining grant money to complete the rail trail beginning at the north Elk River City limit and ending near County Road 25. A letter of support will be forwarded to the County Zoning Administrator.

5.2 Updates: a) *Use of Mobile radios:* Inquiry of the County Sheriff's Office indicates there is nothing that prohibits the snowplow drivers from using 2 way radios for communication. b) *Road striping:* As approved at the August 2013 meeting, request for quotes for road striping of approximately 3 miles and for sweeping of approximately 1 mile (277th Avenue) was sent to AAA Striping Service Company and Traffic Marking. AAA provided low quote of \$4,411.52.

Item 5.3 Sherburne County Association of Townships Annual Meeting: Manthei reported there will be a light dinner for attendees at 6:30 p.m. prior to the Annual Meeting which will be held October 16th at the Livonia Hall. Roger Nelson, Association Chairman is making arrangements; the meal is funded by the Association.

Doebler/Manthei unanimous to adjourn meeting at 8:50 p.m.

Approved this 28th day of October 2013

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer