



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
AUGUST 26, 2013

Supervisors Doebler, Hass, Hewitt, and Manthei were present; Supervisor Sherper was absent
Staff present: Clerk/Treasurer Lila Spencer and Deputy Clerk/Treasurer Rose Olson
Others present: Jon Bogart, P.E. Town Engineer with Bogart, Pederson & Assoc., Inc.
Chairman Hewitt called the meeting to order at 7:00 p.m.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Add Item 5.12, approve upgrade to the mobile radios. Remove Item 1.7, Park and Trail Plan progress. Hass/Doebler unanimous to approve agenda as amended.

1.3 Approve Consent Agenda: Manthei/Doebler unanimous to approve Consent Agenda as follows: A) July 22, 2013 Regular Board Minutes.

1.4 Sheriff's Report: Sgt Wilson reported there were 176 calls for service in July; 70 of the calls were traffic stops. There were no significant or unusual happenings.

1.5 Fire Report: Chief Maloney provided July calls for service: 5 medical assists, 2 gas leaks, 1 carbon monoxide, 2 good intent (smoke in the area), 1 grass fire, 1 Hazmat spill, 1 vehicle fire, 1 outside rubbish fire and 2 residential house fires. The annual firemen's open house and dance will be held throughout the day and evening on Saturday September 7th there will be activities for young and old. The Department Honor Guard paid tribute to retired firefighter Clair Lemke who passed away. Sherburne County Health Services will hold a car seat clinic at the Zimmerman Station on September 21st; contact the County Health Department to set up an appointment.

1.6 Road report: There was no report.

2.1 Request for IUP for home business in an accessory building – greenhouse/fish farm aquaponics: Dennis Schneider presented his business plan which includes construction of a 30 x 60 foot greenhouse to house water tanks for the aquaponics for vegetable/strawberry production, for fish and filtering. Manthei/Doebler unanimous to recommend approval of request to include allowance for 2 employees other than family members.

2.2 Request for variance in setback for a new garage: Andrew Lee was present for request. Hewitt/Hass unanimous to recommend approval of the request; the septic system is located behind the house along with a retaining wall prior to the land sloping sharply toward the lake.

2.3 Engineering: a) **112th Street** – the first lift of bituminous is scheduled before month end. b) **2014 road project** – will have more on the proposed 273rd Avenue project in September. c) **Lake Fremont Shoreline restoration** – the restoration is complete, very pleased with the curlex bloc and log bundle product. Bogart also noted the wear course will be put on 277th Avenue shortly.

2.4 Accept quote for air injection patching: Hass/Hewitt unanimous to accept low quote of \$3,010.00 from Commercial Asphalt Repair. A quote of 5,162.50 was received from Pavement Resources.

2.5 Request to obtain quotes for road striping: Hewitt/Hass unanimous to obtain two quotes for 3 miles of road striping and authorized Clerk/Treasurer to accept low quote.

2.6 Resolution No. 13-13 Imposing temporary weight restrictions: Moved by Hewitt, seconded by Hass to approve Resolution No 13-13 Imposing Temporary Weight Restriction on 112th Street Located in Livonia Township. Resolution on file in Clerk/Treasurers office. Roll call: Doebler, Hass, Hewitt, Manthei yes; Sherper absent; none opposed.

3 Open Forum. There was no one present for open forum.

4.1 Approve payment of claims and transfers: Hewitt/Doebler unanimous to approve payment of claims, including payroll as submitted, for payment of utility and interest bearing bills received after claim deadline and to transfer \$240,000.00 from savings to checking to cover claim numbers 6365-6406 check numbers 15725-15773 and Electronic Fund Transfers (EFT) #000049-51 (August Fed & State withholding tax & PERA).

4.2 Supervisor reports: Manthei talked about the annual County Association of Townships meeting to be held at here the third Wednesday in October. Hewitt reported Amy Bower updated the Park Board on progress of the Park and Trail Plan; a draft will be ready for review in near future.

5.1 Resolution No. 13-11 rescinding Resolution No. 13-10 participation in a Hazard Mitigation Planning Process: Moved by Hewitt seconded by Hass to approve Resolution No. 13-11 Rescinding Resolution No. 13-10 Participation in a Hazard Mitigation Planning Process. Resolution on file in the Clerk/Treasurers office. Roll call: Doebler, Hass, Hewitt, Manthei yes; Sherper absent; none opposed.



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- 5.2 Resolution No. 13-12 adoption of the Sherburne County All-Hazard Mitigation Plan:** Moved by Hewitt seconded by Manthei to adopt the Sherburne County All-Hazard Mitigation Plan. Resolution on file in the Clerk/Treasurers office. Roll call: Doebler, Hass, Hewitt, Manthei yes; Sherper absent; none opposed.
- 5.3 Approve auditing contract:** Hass/Doebler unanimous to approve the auditing service contract with Schlenner Wenner & Co for years ended December 31, 2013, 2014 and 2015.
- 5.4 Contract proposal with Simplex Grinnell:** No action taken to amend current contract with Simplex Grinnell for the fire alarm system in the maintenance building.
- 5.5 Equipment sharing with neighboring township:** Hass indicated he has not been able to contact Baldwin Township to talk about equipment sharing. No action taken.
- 5.6 Access for second driveways:** Manthei stated concern with allowing more than one access per property from Town roads is for safety of the travelling public and damage to the road edges. Hewitt/Manthei unanimous to authorize contact with Town attorney to add language to the developer's agreement that would speak to second driveway accesses onto property.
- 5.7 Request for consideration of share for open gym:** The City of Zimmerman inquired to find out if the Township would consider cost sharing for open gym at the Zimmerman schools; the 2014 fee is \$2,000. The Board recognizes Town residents also utilize the open gym. Manthei/Hewitt unanimous to contribute \$1,000 toward the 2014 fee for open gym at the Zimmerman schools.
- 5.8 Updates:** *a) Subdivision and Fee Schedule Ordinances:* Supervisors were provided with copy of current and draft ordinances for review at future meeting. Upon approval of an updated Park and Trail Plan, a public hearing will be scheduled to approve an amended Subdivision Ordinance and Fee Schedule Ordinance. *b) Fire District JPA:* Supervisors were provided with copy of current JPA for fire service for review prior to renewal of the Agreement. *c) Culvert placement:* The culvert under 100th Street at 245th Avenue has been repaired. *d) Preliminary plat of Foxhill Third Addition:* Wayne Johnson, developer, withdrew his request for 2 year extension of the preliminary plat. Escrow on deposit has been returned to him. *e) Use of Town Hall:* By consensus the Board was in agreement for request for future use of the Hall for a celebration of life; current rental fees apply.

Items 5.9, 5.10 and 5.11 were recorded for the official record

Item 5.9 Final approval of amendment to existing CUP for an auto repair and sales business: Manthei/Doebler unanimous to approve amendment to and existing CUP for an auto Repair and sales business requested by J & T Auto Sales as approved July 9, 2013 by the Sherburne County Board of Commissioners. The amendment is on file in The Sherburne County Zoning Office and recorded as Document No. 775493 in the Sherburne County Recorder's Office.

Item 5.10 Final approval of CUP for private airport land strip: a CUP for a private airport land strip requested by Paul Christensen as Approved August 6, 2013 by the Sherburne County Board of Commissioners. The CUP is on file in The Sherburne County Zoning Office.

Item 5.11 Final approval of IUP for an occasional event haunted house: Hass/Manthei to approve an IUP for an occasional special event-Haunted House as approved August 6, 2013 by the Sherburne County Board of Commissioners. The IUP is on file in The Sherburne County Zoning Office.

Item 5.12 Approve upgrade to mobile radios: Board discussed whether or not the mobile radios were necessary and the cost effectiveness of reimbursement for employee use of cell phones. It was noted Town policy prohibits use of cell phones while operating Town equipment. They questioned whether use of the mobile radio had restrictions; Clerk/Treasurer will inquire. Hass/Doebler unanimous to approve of \$1,840.00 quote from Granite Electronics to make upgrades to the mobile radios in the utility and plow trucks and road grader.

Doebler/Manthei unanimous to adjourn meeting at 8:45 p.m.

Approved this 23rd day of September 2013

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer